



Due to COVID-19 Pandemic, the Licking County Planning & Development Department is operating by appointment.

*It is highly encouraged that the majority of business be conducted via email, phone, and internet methods. For questions on how we can best serve you please contact us at **740-670-5200***

Temporary Floodplain Permit Procedure

Prior to submittal of a *Licking County Request to Develop in an Identified Flood Hazard Area Permit*, please send your entire packet of information to planreview@lcounty.com to ensure all material will be approvable.

Staff will begin the process of reviewing your request in a timely manner. Please note that floodplain permit requests oftentimes require review from other agencies, which may extend the review period. Due to several agencies taking precautions to the COVID-19 pandemic, this review time will be based on that individual office's ability to review and respond in a timely manner.

*In order to receive an approved *Licking County Permit to Develop in an Identified Flood Hazard Area*, your original application materials will need to be submitted to the Licking County Planning Commission Office, along with the application fee of \$100.00 (cash or check payable to the "LCPC"). Please ensure that all originals that require such have proper professional certification, seals, signatures, and dates, and the signature of an applicant.*

Application materials can be mailed to:

**Licking County Planning Commission
Attn: Floodplain Permit
20 South 2nd St
Newark, OH 43055**

When sending electronic files please utilize the free software WeTransfer. A link can be found [HERE](#). WeTransfer allows you to send up to 2 GB for free, without creating an account. Often large plans or engineering studies depending on your project can bog down our email server and application materials may not come through.

Helpful Links:

Flood Damage Prevention Regulations for Licking County, Ohio: [HERE](#)

Licking County Request to Develop in an Identified Flood Hazard Area: [HERE](#)

Licking County No-Rise Greater than 0.01' Certification: [HERE](#)

FEMA No-Rise Certification within the Floodway: [HERE](#)

FEMA Firmette: [HERE](#)

Elevation Certificate Information: [HERE](#)

Floodplain Map Viewer: [HERE](#)

Licking County Main Floodplain Information Page: [HERE](#)